

**WINDWOOD  
SUMMER DAY CAMP  
Box 75 Bradfordwoods, PA 15015  
(724)935-6880  
www.windwoodpark.com**

Windwood Swim and Tennis Club have been operating as a private recreation facility for over 50 years. In addition to our Swim Club membership, we also offer Day Camp memberships to children ages 4 through 15. Windwood Day Camp provides a fun, activity-filled summer with friends in an outdoor setting as well as an alternative to day care for many families.

**SWIMMING  
WATERSLIDE  
CLIMBING WALL  
PLAYGROUNDS**

**TENNIS  
BASKETBALL  
ARCHERY  
ZIPLINE**

**ARTS N CRAFTS  
ROPES COURSE  
PING PONG  
FIELD TRIPS**

These programs will be presented to the children and supervised by professional, certified instructors and our experienced staff to ensure your child's safe, fun, enriching summer.

Windwood is situated on approximately 25 acres of some of Allegheny County's most beautiful land. The present facilities include a 350,000 gallon swimming pool with diving board, a children's wading pool, a hot tub for adults, tennis courts, basketball court, sandy beach volleyball court, activity fields, horse shoe and shuffleboard courts, lounging areas and covered pavilions.

Our Day Camp program operates Monday through Friday from 9:00 a.m. to 4:00 p.m. We are aware that many working parents leave for work earlier and work a little later. As a convenience to them we will open our facilities from 7:00 a.m. until 6:00 p.m. Children may bring their own lunch which we will refrigerate or they may purchase a **Meal Ticket**, which you can find included in this packet. We will also provide campers with beverages and snacks.

For further information regarding your child's potential for a happy, healthful summer vacation we invite you to visit our facility, or phone and we will provide you with the information you require. We strongly feel that each and every camper will find Windwood Day Camp to be an entertaining and rewarding experience along with a helpful venture to parents.

Off season office hours are Monday, Wednesday and Friday from 9:00 – 12:00 noon. Our Open House will take place Saturday, **May 19, 2012**, from **12:30a.m.** until **2:30p.m.** At this time, you and your child may come and meet some of the staff and also browse around our beautiful facility.

If you need to reach us and we are not in the office, you can send us an email at [windwooddaycamp@zoominternet.net](mailto:windwooddaycamp@zoominternet.net) and we will respond promptly.

\*\*This year we plan to have a few special guests come and perform for the kids. We will send out a flyer and emails letting you know what weeks they will be coming on and who will be coming....

## ADDITIONAL PROGRAMS AVAILABLE

- 1. Summer Learning Program:** This program will provide a chance for your children to catch up on their studies and keep those studies fresh in a fun way. A schedule of these sessions will be provided within this packet. Each study session will be scheduled with a teacher (certified counselor) in each specific subject. The subjects included may consist of basic math, science, reading, communication, etc. Each session's difficulty will be split up according to age. This program is optional to the children. Parents will have the responsibilities of signing their children up for these subjects and taking advantage of this wonderful program. These sessions are going to be 45 minutes to an hour long. There will be a small fee for this program, please take a look at the form for more details.
- 2. Summer Gymnastics Camp:** Is the other program that we offer. There will be a \$25.00 fee charged per session for the camp. There will be four sessions offered throughout the summer. Each session will be three days a week for 1 to 2 hours. We have an experienced gymnastics teacher who has been running a program in the butler area for over 26 years. He runs a great mats program that focuses on learning the safe way to perform floor activity. He has a great program for beginners and an excellent program for advanced gymnasts'. He was a gymnast many years ago at Georgia Southern University. We will gather all children signed up for the sports camp from the day camp during the hours the sports camp will run, and then they will return to day camp. Look for the form within this packet if you are interested in signing up.

### Important General Information and Rules

- A **10% discount** is applied if you are signed up and paid in full by April 1, 2012.
- Meal Tickets of \$20.00(\$4.00/lunch) are available at the day camp office or can be printed from online.
- If you sign your child up for 5 or more weeks, they automatically become pool members for the entire summer, and you may accompany them and pay the guest fee to attend the pool.
- Late registration fees (\$15/week) apply after June 1<sup>st</sup>.**
- Campers in the 6<sup>th</sup> grade and older may sign up for weekly field trips as listed on back page.
- Emergency Information Cards **must accompany registration**.
- Weeks added after June 1<sup>st</sup> faces a \$15/week late registration fee.**
- You will be charged for weeks checked off but not attended if you don't call and cancel before June 1<sup>st</sup>.
- Your \$100.00 deposit will be refunded off of last payment if no weeks are dropped after June 1<sup>st</sup>.
- Deposit is not refundable after 6/1/2012 unless all weeks signed up for are attended.
- You are encouraged to switch weeks if there is a conflict. Notify Director first.
- No refunds after June 1, 2012 and a \$50.00 processing fee for ALL refunds/member.
- If your child is getting a hot lunch and coming late please call before 9am to inform us.**
- You must fill out a form and turn it in to us whenever you pay for lunches.**
- If your child does not attend camp and you want a lunch switched to another day, you must call and inform us or that lunch will be made and cannot be used on another day.**
- Pool members can attend pool at anytime weekday or weekend.
- The project fee is only charged one time a year, but needs to be paid once per each child.
- Anyone paying weekly must have payment to us one week in advance or a late fee of \$25 will be added for that week!**
- Due to unpaid tuition all late payments will be charged a late fee! We will be very strict about that, so please get your payments in on time! If you are unsure of your payments please call.
- Campers are to attend weekly. We do not offer a day by day service. Rates will be available on the next page.
- CAMPERS ARE NOT ALLOWED TO BRING:** Star Wars Miniatures, Pokémon Cards, Swords, Squirt Guns, etc. to camp. If cell phones and game boys are being used inappropriately we will ban those as well.

**WINDWOOD PARK INC.  
SUMMER DAY CAMP FORM**

Last Name	First Name	Birth date	Age	Grade (fall 2011)
Street Address		City	State	Zip
Parents/Guardian Name		Home Phone	Work (Cell) Phone(s)	
Emergency Name		Emergency Phone(s)		
Email Address (Please make sure to include)				

**2012 DATES & RATES**

Check Weeks Attending	Cost/Total Weeks	Weekly Costs	Discount if paid by 4/1.
_____ 6/11 – 6/15	1 \$230.00	1 \$230.00 PER WK (1 wk alone)	\$207.00
_____ 6/18 – 6/22	2 \$440.00	2 \$220.00 PER WK (For 2 wks)	\$396.00
_____ 6/25 – 6/29	3 \$645.00	3 \$215.00 PER WK (For 3 wks)	\$581.00
_____ **7/02 – 7/06	4 \$860.00	4 \$215.00 PER WK (For 4 wks)	\$774.00
_____ 7/9 – 7/13	5 \$975.00	5 \$195.00 PER WK (For 5 wks)	\$878.00
_____ 7/16 – 7/20	6 \$1170.00	6 \$195.00 PER WK (For 6 wks)	\$1053.00
_____ 7/23 – 7/27	7 \$1365.00	7 \$195.00 PER WK (For 7 wks)	\$1229.00
_____ 7/30 – 8/03	8 \$1560.00	8 \$195.00 PER WK (For 8 wks)	\$1404.00
_____ 8/06 – 8/10	9 \$1755.00	9 \$195.00 PER WK (For 9 wks)	\$1580.00
_____ 8/13 – 8/17	10 \$1950.00	10 \$195.00 PER WK (For 10 wks)	\$1755.00
_____ 8/20 – 8/24	11 \$2145.00	11 \$195.00 PER WK (For 11 wks)	\$1930.00

\_\_\_\_\_ Total Amount of Weeks

_____	Full Payment for FULL Weeks Attending (See below)
+ _____	Cost for Weeks (See below for details)
+ _____	\$100 Deposit (See below and next page for details)
+ _____	Project Fee (\$5.00 per Child/One Time Fee upon Registration)
+ _____	Summer Learning Program (Optional)
+ _____	Gymnastics (Optional)
+ _____	Field Trips (Optional)
+ _____	Lunches (Optional)
+ _____	Late Fee
-- _____	**Subtract \$20 if attending 4 <sup>th</sup> of July week (No Camp on Wednesday July 4 <sup>th</sup> )
_____	<b>Total Amount Due</b>

**\*\* Please wait to subtract the \$20 from 4<sup>th</sup> of July week if you are paying week by week and not in full.**

- ❖ If paying by April 1<sup>st</sup> count down the amount of weeks you signed up for under the discounted column and circle that amount. Add the project fee and any other service you want to pay for now to that amount and that is how much you need to make payment for. You do not need to pay for the sports camps, field trips, and lunches until you send in those specific forms. And there is no late charge unless you sign up after June 1st or make a late payment.
- ❖ If you plan on paying by the week. A \$100.00 deposit per child will need to be put down in order for you to reserve a spot for your child. After that you must make weekly payments a week prior to being due. If you would like to pay for a few weeks along with the deposit please add that amount on the Cost for Weeks line.

Personal Check # \_\_\_\_\_  
 Credit Card (Master Card, Visa, Discover) # \_\_\_\_\_  
 Expiration Date \_\_\_\_\_ Signature \_\_\_\_\_

## GROUP & HEALTH INFORMATION

Requests to be with friends, age or grade group (subject to director's approval) This year we are going to keep everyone one with their specific age group/grade, unless director and parents agree otherwise. We do not want children switching back and forth between groups all summer. We really like to stay consistent with children for their own safety.

---

*Camp Director will administer medication such as Children's Tylenol if necessary unless otherwise directed by parent.*

Special instructions, i.e., allergies, diet, ear plugs, etc.

---

---

---

How did you hear about Windwood Day Camp?

\_\_\_\_\_ Street Sign    \_\_\_\_\_ Magazine    \_\_\_\_\_ Website    \_\_\_\_\_ Friends

### TERMS OF MEMBERSHIP AGREEMENT

1. The camper and parents agree to abide by rules and regulations set by director for health, safety and welfare of campers.
2. Windwood is not responsible for the camper's equipment or personal belongings if lost or damaged by fire, theft or otherwise. The camp will make every effort to provide proper supervision so that losses will be at a minimum.
3. The director reserves the right to cancel, sever or suspend a child's enrollment if deemed in the best interest of the camper or the camp in which case the unused camp fee will be refunded.
4. Each week's tuition will be paid in full before the child begins his/her week at camp or a late fee of \$25.00 will be added to each late week.
5. Deposit amount of \$100.00 is not refunded after 6/1/12 unless all weeks signed up for were attended.
6. No refunds after June 1, 2012 and a \$50.00 processing fee for ALL refunds/member.
7. Please make sure that you have read and agree to the general information and rules on page 2.
8. *Emergency Information Cards must accompany this registration.*

**I AGREE TO COMPLY WITH THE TERMS OF THIS AGREEMENT.**

---

Parent Signature

**WINDWOOD  
SUMMER DAY CAMP  
www.windwoodpark.com**

**FIELD TRIP REGISTRATION**

Windwood Day Camp is offering weekly Field Trips to campers in the 6<sup>th</sup> through 8<sup>th</sup> grades (approximately 10- 15 year olds). Counselors will be accompanying their campers on these bus-driven field trips to fun (and sometimes educational) attractions in the Pittsburgh area. Field Trips will be on Wednesdays and cost \$25.00 each (except for Kennywood at \$30.00). Payment must be made at least three weeks in advance of the event. Below is a list of Places and Dates for these field trips. In case of inclement weather, an indoor field trip will be substituted. Campers may choose to stay at camp, but we believe these older children will enjoy traveling “off campus” for a fun trip with their friends. **(The trips may change slightly. We will inform you ahead of time.) We encourage this age group to sign up for field trips for it gives them the opportunity to do something different and exciting off campus. Field trips may get cancelled if there are not enough children attending or if the weather is bad.** \*We will take the campers to the place with biggest response. Please understand that it may be the place you choose or it may not, so you may want to wait to pay for that trip until it is chosen.

\*\*Field trips are nonrefundable. If your child does not attend you can use the money you paid towards the snack bar, lunches, or other programs. Please let us know which you would like to apply it to. We also need to get parental permission for your child to stay here at camp, when they have signed up and paid for the field trip but decide not to go.

Week 1	6/13/12	NA	
Week 2	6/20/12	Funfest (Meal Included)	_____
Week 3	6/27/12	Sandcastle Water Park (Pack or Buy)	_____
Week 4	7/03/12(Tuesday)	Romp N Roll (Meal Included)	_____
Week 5	7/11/12	Kennywood Park (Pack or Buy)	_____
Week 6	7/18/12	Pittsburgh Zoo (Pack or Buy Meal)	_____
Week 7	7/25/12	Pittsburgh Pirates Game (Meal Included)	_____
Week 8	*8/01/12	_____ (Write Suggestion)	_____
Week 9	8/08/12	Sandcastle Water Park (Pack or Buy)	_____
Week 10	8/15/12	Kennywood Park (Pack or Buy)	_____
Week 11	8/22/12	NA	
<b>TOTAL \$</b>			_____

**My child, \_\_\_\_\_, has my permission to attend the above field trips with Windwood Day Camp, and I release Windwood Park Inc. from any liability while my child is on these trips.**

\_\_\_\_\_  
*Parent's Signature*

**Field trips are subject to change depending on weather, availability and interest. Please check our website at www.windwoodpark.com for updated information.**

**WINDWOOD SUMMER DAY CAMP  
HOT LUNCH MEAL TICKET**

**(\$20.00/Five Lunches)**

A Hot lunches, available Monday through Friday, will include:

Includes a different variety each day of a Drink, Chips, Fruit Cup, Yogurt, Carrots, Fruit Roll up, Oreos, Gushers, and the choice of one sandwich each day (Grilled Cheese, Hot Dog, Hamburger, Pizza, Chicken Strips, Peanut Butter 'n Jelly).

	<u>Monday</u>	<u>Tuesday</u>	<u>Wednesday</u>	<u>Thursday</u>	<u>Friday</u>
Grilled Cheese	_____	_____	_____	_____	_____
Hot Dog	_____	_____	_____	_____	_____
Hamburger	_____	_____	_____	_____	_____
Pizza	_____	_____	_____	_____	_____
Chicken Strips	_____	_____	_____	_____	_____
Peanut Butter 'n Jelly	_____	_____	_____	_____	_____

\*Please check desired sandwich choices and submit with payment no later than previous week. A ticket must be filled out for each week and handed in with payment in order to get lunch!

\_\_\_\_\_  
Camper's Name

\_\_\_\_\_  
Parent's Signature

\_\_\_\_\_  
Camper's Age

\_\_\_\_\_  
Date of Week Eating Lunches

Payment:  Check  Cash  Credit Card(MC, VISA, DIS) \_\_\_\_\_ Exp. \_\_\_\_\_

Signature \_\_\_\_\_

**WINDWOOD SUMMER DAY CAMP  
HOT LUNCH MEAL TICKET**

**(\$20.00/Five Lunches)**

A Hot lunches, available Monday through Friday, will include:

Includes a different variety each day of a Drink, Chips, Fruit Cup, Yogurt, Carrots, Fruit Roll up, Oreos, Gushers, and the choice of one sandwich each day (Grilled Cheese, Hot Dog, Hamburger, Pizza, Chicken Strips, Peanut Butter 'n Jelly).

	<u>Monday</u>	<u>Tuesday</u>	<u>Wednesday</u>	<u>Thursday</u>	<u>Friday</u>
Grilled Cheese	_____	_____	_____	_____	_____
Hot Dog	_____	_____	_____	_____	_____
Hamburger	_____	_____	_____	_____	_____
Pizza	_____	_____	_____	_____	_____
Chicken Strips	_____	_____	_____	_____	_____
Peanut Butter 'n Jelly	_____	_____	_____	_____	_____

\*Please check desired sandwich choices and submit with payment no later than previous week. A ticket must be filled out for each week and handed in with payment in order to get lunch!

\_\_\_\_\_  
Camper's Name

\_\_\_\_\_  
Parent's Signature

\_\_\_\_\_  
Camper's Age

\_\_\_\_\_  
Date of Week Eating Lunches

Payment:  Check  Cash  Credit Card(MC, VISA, DIS) \_\_\_\_\_ Exp. \_\_\_\_\_

Signature \_\_\_\_\_



# Summer Learning Program

## Sign-up Sheet

Each week's sessions will cost \$5.00 this year. There are two sessions per week that are schedule for 45 minutes to an hour. The counselors put in a lot of extra time planning for these learning sessions and the children really seem to enjoy the fun, challenging projects. You can send in the form with the registration or you can hold onto it, hand it in at the upper day camp, or mail it in later. Please make sure that the form is turned in one week prior to the date attending so that there is adequate planning.

### Week 3

Wednesday: June 27

Subject: Science Child's Name: \_\_\_\_\_ Age: \_\_\_\_\_ PAID NOT PAID  
(Cost \$5.00) \_\_\_\_\_

Friday: June 29

Subject: Math Child's Name: \_\_\_\_\_ Age: \_\_\_\_\_

Payment:  Check  Cash  Credit Card(MC, VISA, DIS) \_\_\_\_\_ Exp. \_\_\_\_\_  
Signature \_\_\_\_\_

### Week 5

Wednesday: July 11

Subject: Reading Child's Name: \_\_\_\_\_ Age: \_\_\_\_\_ PAID NOT PAID  
(Cost \$5.00) \_\_\_\_\_

Friday: July 13

Subject: Sign Language Child's Name: \_\_\_\_\_ Age: \_\_\_\_\_

Payment:  Check  Cash  Credit Card(MC, VISA, DIS) \_\_\_\_\_ Exp. \_\_\_\_\_  
Signature \_\_\_\_\_

### Week 7

Wednesday: July 25

Subject: History Child's Name: \_\_\_\_\_ Age: \_\_\_\_\_ PAID NOT PAID  
(Cost \$5.00) \_\_\_\_\_

Friday: July 27

Subject: Math Child's Name: \_\_\_\_\_ Age: \_\_\_\_\_

Payment:  Check  Cash  Credit Card(MC, VISA, DIS) \_\_\_\_\_ Exp. \_\_\_\_\_  
Signature \_\_\_\_\_

### Week 9

Wednesday: August 8

Subject: Science Child's Name: \_\_\_\_\_ Age: \_\_\_\_\_ PAID NOT PAID  
(Cost \$5.00) \_\_\_\_\_

Friday: August 10

Subject: English Child's Name: \_\_\_\_\_ Age: \_\_\_\_\_

Payment:  Check  Cash  Credit Card (MC, VISA, DIS) \_\_\_\_\_ Exp. \_\_\_\_\_  
Signature \_\_\_\_\_

# Gymnastics Camp Schedule and Sign Up

Below you will find the schedule of sessions available, along with the dates and times. You can sign up for as many sessions as you like. Please read all of the rules and regulations for the gymnastics camp below. You will also be able to find and sign up for the camps online as well. Please keep a copy of this for your records.

---

## Gymnastics

Ages: 6-15  
Cost: \$25.00 a session(weekly)  
Times: Beginners: 12:30pm – 1:30pm  
Intermediate: 1:30pm – 3:00pm

### Available:

Session 1: July 9, 10, 12 (Monday, Tuesday, and Thursday) Week 5  
Session 2: July 16, 17, 19 (Monday, Tuesday, and Thursday) Week 6  
Session 3: July 30, 31, 2 (Monday, Tuesday, and Thursday) Week 8  
Session 4: August 6, 7, 9 (Monday, Tuesday, and Thursday) Week 9

-----  
Please Send This Form Back with Registration  
Sports Camp Sign Up

Circle the camp/camps and level you would like your child to attend:

\$25.00	Gymnastics Session 1	Beginner/Advanced
\$25.00	Gymnastics Session 2	Beginner/Advanced
\$25.00	Gymnastics Session 3	Beginner/Advanced
\$25.00	Gymnastics Session 4	Beginner/Advanced

Child's Name: \_\_\_\_\_

Total Cost: \_\_\_\_\_

Personal Check# \_\_\_\_\_

Credit Card (Master Card, Visa, Discover) \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Signature: \_\_\_\_\_

- Please fill out this form with all the camps you would like your child to attend.
- You must pay whenever you sign up for the camps.
- If you want to wait to sign up for a camp, please remember that you must have the form and payment to us two weeks prior to the specific camp date.
- You can mail the form in or drop it off at the upper day camp.
- Copies of this form will be available at the upper day camp and also online.
- If you are including the payment for the sports camps with the registration payment please make a note for me on the form so that I know.
- Payments are nonrefundable unless you swap a week to a different week that does not offer gymnastics.
- Partial weekly refunds are also nonrefundable as well.
- If your child attends one weeks' sessions and does not like it contact the manager to discuss a refund.
- Sessions may sometimes run in the mornings; depending on the weather.

## Themes for 2012

- |                       |                            |                         |                  |
|-----------------------|----------------------------|-------------------------|------------------|
| 1. Camping/nature     | 2. Favorite sports team    | 3. Decades week         | 4. Beach week    |
| 5. Windwood idol      | 6. Game show/board game    | 7. Olympics week        | 8. Carnival week |
| 9. Favorite food week | 10. Campers vs. counselors | 11. Scavenger hunt week |                  |

## Payment Information

- ❖ Anyone using the weekly payment method must have their \$100.00 Deposit per child in to reserve a spot for your child. Deposit is due by June 1<sup>st</sup>, 2012. Please get that in as soon as possible so we can keep the camper database up to date and be ready to roll for the first week of camp. Deposits will be refunded off of the last payment as long as you do not back out of any weeks. If you sign up for certain weeks and do not come you lose your deposit. You have the option to switch a week to a different week if you choose. In that case please notify Director of change as soon as possible.
- ❖ The project fee is to help us provide a better variety of projects, games, toys, and activities for your children.
- ❖ Please note if you are taking advantage of the Early Bird Special you have to pay in full before April 1, 2012.
- ❖ Please keep a copy of the registration, field trip, sports camp, summer learning program and lunch forms for your records.

## Instructions for First Day of Camp

1. Pack a backpack with sun screen, a change of clothes, swim suit, towel, and any snacks your child may want throughout the day. Remember please put your child's name or initials on everything.
2. Pack a lunch or fill out the lunch meal ticket and make sure that your child has it when you leave home.
3. When you arrive at Windwood you will pull up to our Upper Day Camp (there will be signs) where you will stay in your car, and drop your child off. We will greet you at your car and make sure to sign your child in. If you want to stay for a few minutes or if you need to make any payments and the paperwork is not filled out ahead of time, please park to the side so we can keep the traffic moving.
4. Whenever you come to pick your child up. You will pull up in the same order as you would when you dropped your child off. Please make sure you have identification ready because we will ask for it. You do not have to get out of your car. We will greet you, call for them, sign your child out, and make sure they have all of their belongings. If you would like to stop for a few minutes please pull off to the side and park.

## -----Emergency Information Card Registration Form-----

Camper: Last \_\_\_\_\_ First \_\_\_\_\_ Age \_\_\_\_\_

Home Phone: \_\_\_\_\_ Grade: \_\_\_\_\_

Mother's Name: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Father's Name: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Child's Physician: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Name/phone number of persons designated by parent/guardian to whom child/children can be released or to be contacted in case of emergency:

Medications \_\_\_\_\_

Allergies: \_\_\_\_\_

Special Considerations/Restrictions: \_\_\_\_\_

Past Medical Records: \_\_\_\_\_

Current Medication: \_\_\_\_\_